

# Greenwich Christian Preschool

## POLICY ACKNOWLEDGEMENT

### Behavior Management Policy

It is our goal to provide a safe and nurturing environment at GCP. We work together with parents to help children develop inner controls to develop appropriate social behavior. Teachers use positive reinforcement, and redirection, along with instruction in classroom rules and the modeling of appropriate behavior and manners. Children are reminded of the school rules and encouraged to think of appropriate ways to express themselves. In order to keep children safe, GCP cannot allow hitting, pushing, shoving, biting, spitting, kicking or other aggressive behaviors that are harmful to a child themselves or to others.

Upon the first infraction of an aggressive behavior(s) a child will be verbally reminded that in our school the particular behavior is not allowed. For example, “in our preschool we use our teeth to eat our food, we do not bite people.” The child will then be asked to apologize to both the recipient of their behavior and the teacher. The parent will be notified of the behavior through a phone call or email.

If an aggressive behavior happens a second time, the parent(s) will be asked to come in to the school for a conference with the teacher and director in order to work together on a plan to discourage and stop the behavior.

If a behavior, such as biting, hitting, pushing, shoving, spitting, kicking or another aggressive behavior continues, the preschool will request one or more of the following:

1. A parent may be called to pick up their child from preschool
2. A parent may be requested to accompany the child to school and remain in the classroom to prevent the aggressive behavior
3. Parent(s) may be asked to keep the child home until the behavior stops
4. The school can hire an assistant to shadow the child at the parent's expense

## Privacy Statement: Address and Image

Address/phone lists are always available to administrators, secretaries and teachers for the efficient running of school programs. All address/phone lists are meant for the personal, non-commercial use of GCP families for school related events. However, we realize that some families choose not to make their address/phone information available to other school families. Please send a written statement to the preschool Director if you do not want GCP to distribute your address/phone information to other school families.

\_\_\_\_ I give Greenwich Christian Preschool permission to use my child's image in the public for newsletters, the website, news coverage, and material that celebrates what GCP offers.

\_\_\_\_ I give Greenwich Christian Preschool permission to use my child's image solely for forums isolated to current GCP parents and staff (eg. closed Facebook GCP Parents groups, newsletters sent only to other parents, private sharing of class slide shows).

\_\_\_\_ I do not give Greenwich Christian Preschool permission to use my child's image under any circumstances, including end of year celebrations/slide shows.

## Tuition Policy

A deposit (including Lunch Bunch and Extended Day) is required upon enrollment and is not refundable, no exceptions. Tuitions must be paid by the tuition due dates or the child's enrollment reservation may be forfeit. All deposits and tuitions are non-refundable. Tuition must be paid regardless of extended absence, including sick days. Late payments will be assessed a \$25 late fee for every 21 days the payment is late.

\_\_\_\_ I acknowledge that these policies have been discussed, read, and understood. I agree to abide by the Greenwich Christian Preschool policies and techniques used to manage child behaviors and the tuition policy.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_